**ASCC A&H1 Panel**

Approved Minutes

Friday, October 7, 2016 9:00 AM -10:30 AM

110 Denney Hall

ATTENDEES: Aski, Bitters, Jones, Vankeerbergen,

AGENDA:

1. Approval of 9/20/16 minutes
* No quorum. Minutes will be approved at the next meeting.
* Two voting members present will vote on proposals & next week minutes will be circulated electronically to obtain votes from Carmen Taleghani-Nikazm and Norah Zuniga-Shaw. [Follow-up note: All votes were approved by Carmen Taleghani-Nikazm and Zuniga-Shaw on 10/13/16 and 10/17/16. The votes of the Panel were thus made official.]
1. Music 2254 (new course; requesting GE Visual and Performing Arts; request for 100% DL delivery)
* *Where/when are the lectures in the course? Lectures are alluded to, but Panel does not see where they are.*
* *Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307,* *slds@osu.edu**;* [*slds.osu.edu*](http://slds.osu.edu/#_blank)*.”*
* *Assessment plan: reference to grades—make sure it’s grades for the questions & not for the course. Also, SEIs should not be mentioned in GE assessment plan since SEIs do not contain any GE-related questions and thus cannot be used for GE assessment.*
* **Approved** *with three comments (in italics above)*
1. NELC 3625 (existing course with GE Cultures and Ideas & GE Diversity-Global Studies; request for 100% DL delivery)
* **The Department might want to consider decimalizing the number to clearly distinguish in-class offering from on-line delivery. Thus, the regular in-class offering would become 3625.01 and the on-line version would be a new course numbered 3625.02.**
* **Are lectures live? If so, why are students expected to only log in once a week? How many lectures/week are there?**
* **Why are lectures 40 minutes and not 55 (which would be the equivalent of in-class format)? Also, why is it only 40 minutes *per week*? Explain how 3 times 55 minutes of formalized instruction per week are obtained in the on-line version of the course.**
* **How does discussion section happen on-line? The information in the syllabus for the on-line version is exactly the same as the information in the syllabus for the in-class section. There is even a reference to “coming to class.” (Please remove all wording from the on-line syllabus that refers to in-class activities.)**
* **P. 6: What are film clips in week 2?**
* **Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307,** **slds@osu.edu****;** [**slds.osu.edu**](http://slds.osu.edu/#_blank)**.”**
* Sent back. Department will be asked to address points above, consult again with ASCTech and use full QM rubric, and look at Pharmacy 2367 course.
1. Pharmacy 2367 (existing course with GE Writing and Communication—Level 2; request for 100% DL delivery)
* *The College of Pharmacy might want to consider decimalizing the number to clearly distinguish in-class offering from on-line delivery. Thus, the regular in-class offering would become 2367.01 and the on-line version would be a new course numbered 2367.02.*
* *Syllabi should not only include GE expected learning outcomes but also the GE goals, namely “Students are skilled in written communication and expression, reading, critical thinking, oral expression and visual expression.”*
* Approved *with two recommendations (in italics above)*
1. WGSST 2367.01 (existing course with (1) GE Writing and Communication-Level 2, (2) GE Literature, and (3) GE Diversity-Social Diversity in the US; request for 100% DL delivery)
* *The Department might want to consider choosing another but related decimal number to clearly distinguish in-class offering from on-line delivery. For example, the on-line version would be a new course numbered 2367.11.*
* *How can there be “in-class writing” in a 100% on-line course?*
* *“Attendance, Grading, and Discussion Policies” section: “The grade you earn will be based on participation - you can’t participate if you’re not here.” This is an odd statement in an on-line environment.*
* *Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307,* *slds@osu.edu**;* [*slds.osu.edu*](http://slds.osu.edu/#_blank)*.”*
* *Page 1 of in-class syllabus should also refer to 3rd GE, namely GE Diversity—Social Diversity in the U.S. The “GEC” is no longer used; replace with “GE.”*
* Approved *with 5 recommendations (in italics above)*
1. WGSST 4189.01S
* ***For the first iteration, the instructor will have graduate student support. How will the course be sustained after the graduate student goes away?***
* *This course seems to involve a lot of work. No percentage of the grade is set aside for the time spent doing service-learning work. Will organization give any feedback on students?*
* *Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307,* *slds@osu.edu**;* [*slds.osu.edu*](http://slds.osu.edu/#_blank)*.”*
* *Approved with* **one contingency (in bold above)** *and**two comments (in italics above)*.
1. History 3702 (new course; requesting GE Historical Study)

Approved

1. Freshman Seminar-Cynthia Clopper
* *Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307,* [*slds@osu.edu*](https://email.osu.edu/owa/redir.aspx?C=In9O5vzx3PUp_ONxp1w0JIR5V1zZLGL04p-S6Z2am8zCSSo8ivDTCA..&URL=mailto%3Aslds@osu.edu#_blank)*;* [*slds.osu.edu*](http://slds.osu.edu/#_blank)*.”*
* Approved *with one comment (in italics above)*.